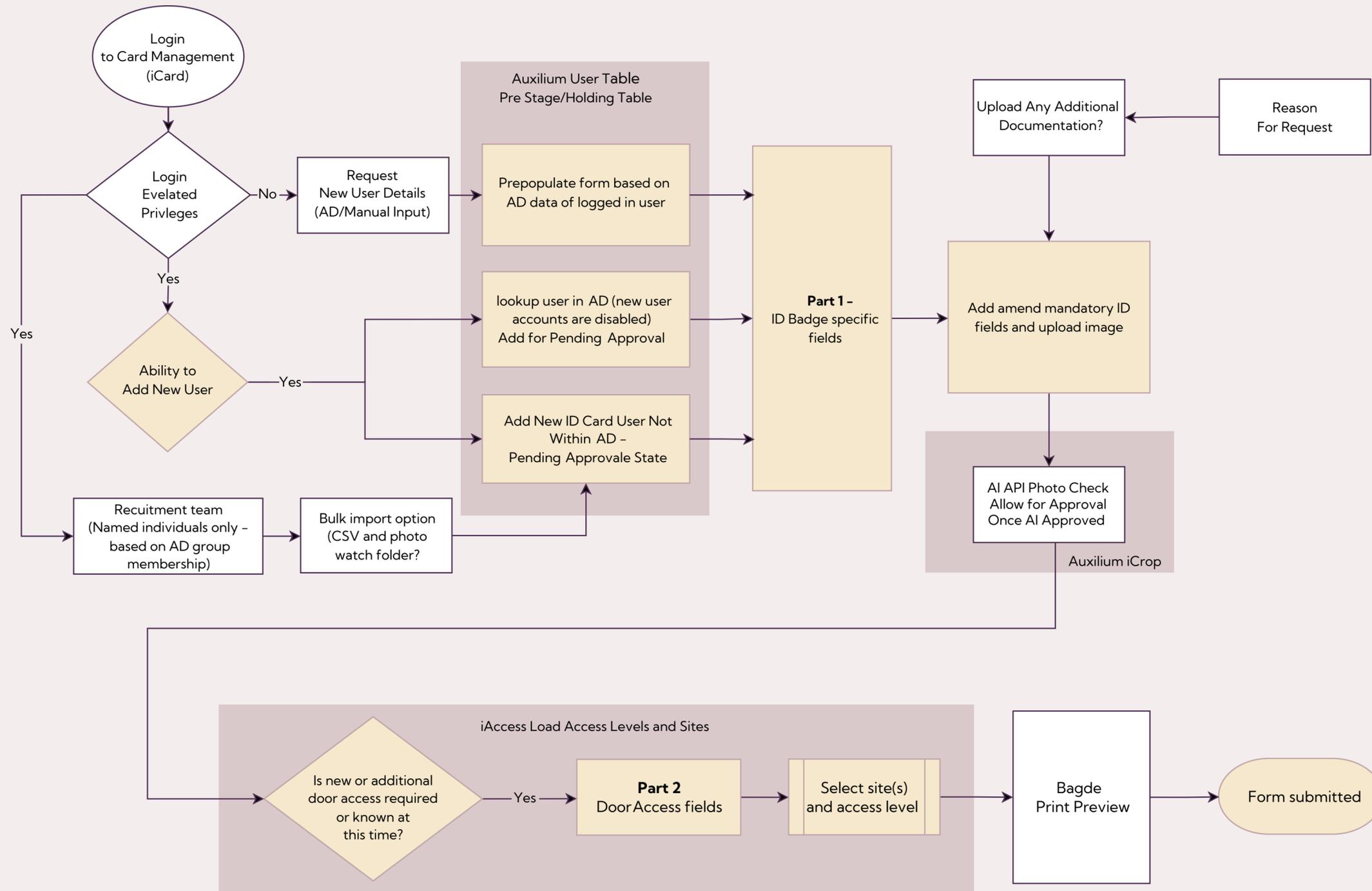


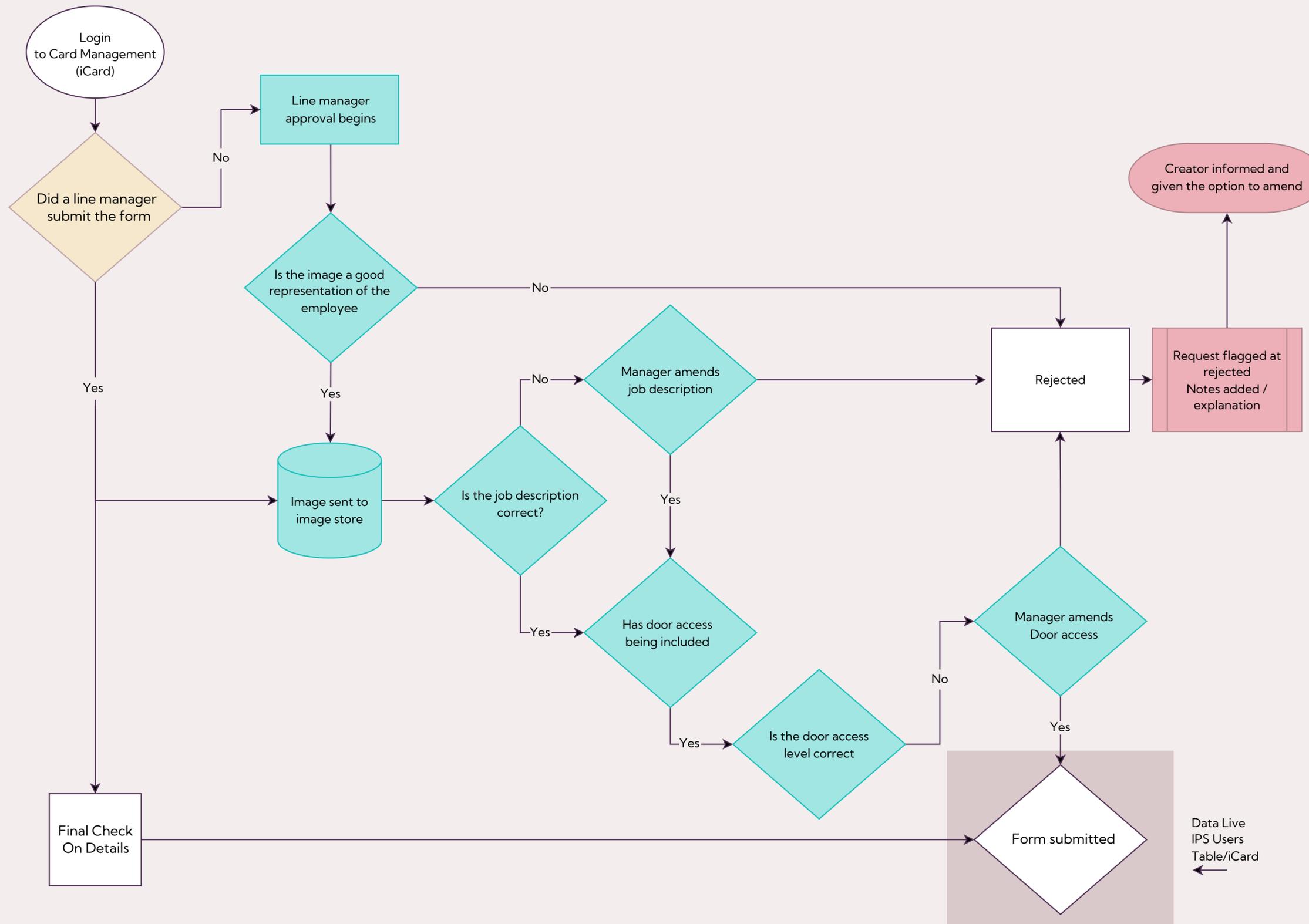
ID CARD PRESTAGING/REQUEST



Considered Fields

- User in AD
- User Privledges
- Firstname
- Surname
- Job Tile
- Line Manager
- Site
- Existing Badge Number
- ID Photo
- Reason For Badge Request
- Badge Collection Site/Desk
- Document Upload
-
-
- ...

LINE MANAGER APPROVAL



AD Updated with

- Job Title
- NI
- Line Manager
- Department
- Staff thumbnail ()

CARD PRODUCTION

